



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

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Secretary of Natural Resources

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Director

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April 29, 2010

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference – Request for Proposal:	RFP #10-08-RB
Commodity:	Data Analysis Service for Chesapeake Bay Water Quality Monitoring
Dated:	April 14, 2010
Issuing Agency:	Commonwealth of Virginia Department of Environmental Quality P.O. Box 1105 Richmond, VA 23218
Proposal Due:	May 11, 2010
Pre-proposal Conference:	April 27, 2010

The above is hereby changed as set forth in the attached for:

- Pages 3-4 of the RFP
- Award of Contract
- Reporting and Delivery Instructions
- Pricing Schedule

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the proposal due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document also must be signed.

Sincerely,

Renee' Bishop
Contract Officer
Phone: (804) 698-4061

Name of Firm

Signature/Title

Date

Changes

- 1. Section II, Background; Delete the last sentence of the first paragraph.**
- 2. Change Section III, Statement of Needs, paragraph 2 as follows to read:**

The contractor shall provide Data Analysis Services for Chesapeake Bay Water Quality Monitoring to DEQ as generally described below. The selected contractor will be expected to work closely in cooperation and consultation with other data analysts working on these task areas for the Federal-Interstate Chesapeake Bay Program in providing these services. Actual tasks performed by the selected contractor vs. "other data analysts" will be determined by the final negotiated SOW. DEQ will try to ensure efficiencies and use various data analysis resources to perform the most appropriate work depending on task area, experience, cost, and capabilities.

- 3. Change Section III, Statement of Needs, Task 1, Paragraph 2, as follows:**

From:

This task will provide assessment of basin-wide and bay-wide water quality and biological monitoring information needed to:

To:

This task should provide assessments of VA Chesapeake Bay basin-wide and VA Chesapeake Bay bay-wide water quality and biological monitoring information needed to:

- 4. Change Section III, Statement of Needs, Specific tasks for CY 2010, first sentence as follows:**

From:

1) Evaluating current conditions by a relative status method to be based on management-relevant benchmarks, including two-year nitrogen, phosphorus and sediment milestones;

To:

1) Evaluating current conditions by a relative status method to be based on management-relevant benchmarks such as, two-year nitrogen, phosphorus and sediment milestones;

And the last sentence of 1) above as follows:

From:

other parameters will be included as needed for linkages to watershed management activities and implementation goals.

To:

other parameters may be included as needed for linkages to watershed management activities and implementation goals.

5. Change Section III, Statement of Needs, Specific tasks for CY 2010, 2) third sentence as follows:

From:

The initial CY 2010 primary statistical test used for trend analysis will be the Season Kendall test for monotonic trends.

To:

The initial CY 2010 primary statistical test used for trend analysis may be the Season Kendall test for monotonic trends.

6. Change Section III, Statement of Needs, Specific tasks for CY 2010, 3) first sentence as follows:

From:

Review CBMP trend analysis methodologies to further address issues with non-linear trends, flow-adjustment, censoring of data, etc. to further enhance the capability to detect changes over time due both to natural (e.g. flow, temperature), and management efforts (e.g. Wastewater Treatment Improvements, Implementation of Land Use Best Management Practices).

To:

Review CBMP trend analysis methodologies to further address issues with non-linear trends, flow-adjustment, censoring of data, etc. to further enhance the capability to detect changes over time due both to natural conditions (e.g. flow, temperature), and management efforts (e.g. Wastewater Treatment Improvements, Implementation of Land Use Best Management Practices).

And the last paragraph of 3) above as follows:

From:

All statistical analyses conducted and results presented will be reported at a spatial scale that corresponds to the Bay Program segmentation scheme when possible.

To:

All statistical analyses conducted and results presented should be reported at a spatial scale that corresponds to the Bay Program segmentation scheme when possible.

7. Change Section V. Evaluation and Award Criteria, B. Award of Contract , as follows:

From:

B. AWARD OF CONTRACT: Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals, including price, if so stated in the Request for Proposals. Negotiations shall be

conducted with the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, the agency shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror. The Commonwealth may cancel this Request for Proposals or reject proposals at any time prior to an award, and is not required to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous (Code of Virginia, § 2.2-4359D). Should the Commonwealth determine in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror. The award document will be a contract incorporating by reference all the requirements, terms and conditions of the solicitation and the contractor's proposal as negotiated.

TO:

- B.** AWARD TO MULTIPLE OFFERORS: Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals, including price, if so stated in the Request for Proposals. Negotiations shall be conducted with the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, the agency shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror. The Commonwealth reserves the right to make multiple awards as a result of this solicitation. The Commonwealth may cancel this Request for Proposals or reject proposals at any time prior to an award, and is not required to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous (Code of Virginia, § 2.2-4359D). Should the Commonwealth determine in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror. The award document will be a contract incorporating by reference all the requirements, terms and conditions of the solicitation and the contractor's proposal as negotiated.

8. Change Section VI. Reporting and Delivery Instructions, B. as follows:

From:

- A. Task outputs shall be submitted to the DEQ Contract Administrator, Rick Hoffman, on or before November 30, 2010.

To:

- A. Final Task outputs will be submitted to the DEQ Contract Administrator, Rick Hoffman, on or before December 21, 2010. Final invoice will be submitted by January 15, 2011.

9. Replace Pricing Schedule with the attached.

- XI. PRICING SCHEDULE:** Offeror shall provide the services specified in the Statement of Need at the prices indicated below for each Tasks. **Note:** Proposal prices include all work necessary to perform each task.

TASK 1 \$ _____ **TOTAL PRICE**

Provide job classifications and hourly rates to be utilized to perform all tasks for this contract. Also provide the estimated number of hours to complete tasks.

Job Classification	Hourly Rate	Estimated Hours
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

(Attach sheet if more space is needed)

TASK 2 \$ _____ **TOTAL PRICE**

Provide job classifications and hourly rates to be utilized to perform all tasks for this contract. Also provide the estimated number of hours to complete tasks.

Job Classification	Hourly Rate	Estimated Hours
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

(Attach sheet if more space is needed)

\$ _____ **GRAND TOTAL**